

ATRIUM

**QA Analyst,
Full Time,
Permanent**



Purpose of the Role	To align testing with business priorities to increase the quality of our in-house technology and enhance the reputation of our team across the business.
Reports to	Delivery Manager
Authority Level	No authority to underwrite or settle claims on behalf of the syndicate.
Key Tasks	<p>Testing multiple home-grown applications storing insurance data and processes written in .NET and an online external portal implemented via Duck Creek software. Testing upgrades and greenfield application developments. Testing implementation of off-the-shelf products.</p> <p>Plan Estimate, prioritise, plan and coordinate testing activities.</p> <p>Construct Create test environment and test data</p> <p>Create & Execute Create detailed, well-structured and reusable test plans. Execute cases.</p> <p>Track Identify, record, prioritise and track bugs. Ensure traceability back to requirements.</p> <p>Analyse Assist with reducing errors by identifying and analysing issues.</p> <p>Liaise Liaise with developers, users, and the delivery team to communicate requirements, approach, progress, enhancements and issues.</p> <p>Report Understand and report on test progress across projects and identify types of bugs and where we are finding them (timing and type). Contribute to optimal development and testing process.</p> <p>Promote Recommend and implement new testing processes for existing and new products. Advocates for quality.</p>

	<p>Ownership Responsibility for quality output</p>
Required Competences	<p>Relationship Management Able to maintain and promote productive relationships with syndicate and office staff to help facilitate activities. Able to maintain productive relationships with all associated third-party stakeholders.</p> <p>Communication Communicates effectively, listens, adapts communication to audience and fosters effective communication with others.</p> <p>Flexibility Modifies his or her approach to achieve a goal. Is open to change and new information; adapts to new information, changing conditions or environments or unexpected obstacles.</p> <p>Administration and Compliance Able to always operate to the standards and rules of the regulatory bodies and those set out in the firm's standards documents</p> <p>Planning and Organising Able to organise, prioritise and plan time and resources</p> <p>Time Management Able to manage time effectively. Able to work on multiple concurrent projects.</p> <p>Analytical Able to assess severity and priority.</p>
Required Knowledge and Skills	<p>Experience as a software tester Recognised software QA/Test qualification e.g. BCS ISTQB, Certified Agile Tester Experience of a Requirements, Test Management and Bug Tracking system Experience of working with Agile development methodologies Working with modern web-based applications Written and verbal communication skills Has worked in a team where QA takes a broad role Worked with relationship databases and can use SQL to retrieve information Understand automation frameworks (we use Selenium) Understand .NET unit tests Understand and used source control and deployment tools (we use Git) Understand API testing via Postman</p>